



April 2020

National Executive Forum on Public Property and the European Public Real Estate Network Letter of Collaboration

This document describes why and how the Canadian **National Executive Forum for Public Property** (NEFPP) and the **European Public Real Estate Network** (PuRE-net) will collaborate.

Purpose:

The two main goals for the collaboration between our two networks are as follows:

1. Gain an outside perspective on topics at the top of mind of our member organizations.
2. Tap into the valuable information that exists in each of the networks.

Background:

The NEFPP and PuRE-net explored the idea of working together in order to share information that was relevant and interesting to both its memberships. We have consistently attended each other's annual meetings for the last four years and have shared information across both networks. In 2019, the NEFPP and PuRE-net had completed a two year pilot program of cooperation governed by its first Collaboration Agreement.

Both organizations would like to continue, enhance and expand this work.

Timing:

In order to continue and develop the benefits of this exchange, we have agreed to prolong this collaboration agreement for another five (5) years (2020-2025).

General Principles:

- PuRE-net and the NEFPP will continue to develop their programs independently based on their members context and interests. The discussions in PuRE-net will remain on European subjects. Similarly, the discussions in NEFPP will remain on Canadian subjects.
- The use of content about specific countries or government bodies that has not already been published should always be approved by the country or body it concerns.
- The exchange focuses on exchange between members individually. The networks are the vehicles to initiate the contact.
- Multiple methods of sharing and exchange of information should be supported and encouraged amongst member organizations, including organization to organization, different levels of government, and individual members. The NEFPP and PuRE-net will encourage and facilitate the exchange.
- The main channel for exchange will be through digital means. Note: joint discussions at our annual meetings, subcommittees or working tables, may also take place.

Virtual Information Sharing:

- The Chair and Executive Director of NEFPP and the President of PuRE-net will speak (virtually) approximately twice a year to exchange hot issues of interest to our networks. Both parties may involve other representatives in these meetings if they so wish.
- PuRE-net and the NEFPP will encourage and facilitate the sharing of information across the whole network and will facilitate the collaboration and conversation amongst our members.
- NEFPP will receive the PuRE-net Newsletter and will be shared with its public government members only.
- PuRE-net will receive the NEFPP Annual Report which will be shared with its members
- PuRE-net members have full access to the NEFPP website and vice versa. The website includes information about members, programs and background information. NOTE: Only Government Members and Academics have log-in access to documents on either website.
- PuRE-net and the NEFPP secretariats will share access to our respective website so members can have a better understanding of the two organizations. PuRE-net and the NEFPP will be informed when website access changes
- Our organizations will encourage our members to participate in the networks established by PuRE-net or the NEFPP (Working Tables, etc.)

Annual Meetings and other In Person Meetings:

The **NEFPP** holds its National Symposium in May of each year. All members attend including our Academic Advisors and our Associate Members (private sector service providers to government). This is an invitation only themed meeting with under one hundred people in attendance.

PuRE-net holds its Annual Meeting in September. All members attend about 20.

- Up to two (2) NEFPP members will be invited to the PuRE-net annual meeting;
- Up to two (2) PuRE-net members will be invited to the NEFPP Spring Symposium.
- No registration fees will be paid by either organization.
- PuRE-net will inform NEFPP about ongoing Working Tables in which NEFPP may participate (in person or virtually). The hosting organization will decide how many people may attend.
- NEFPP will inform PuRE-net of any subcommittees or networks that PuRE-net members could participate in.
- Information from the meetings will be shared through our respective websites.

Use of Shared Information:

The use of any information shared through this collaboration that has not already been published must be approved by the owner of that information.

Evaluation

In year three (3) of our five (5) year collaboration period, an evaluation will be completed to assess the usefulness of this ongoing cooperation.

Finalized and approved on April 29, 2020 in a joint meeting of PuRE-net and NEFPP Executives after being approved by both the NEFPP Executive Committee and the PuRE-net Steering Committee.

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on behalf of the PuRE-net Steering
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Property

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On behalf of the National Executive Forum
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